

Indira Paryavaran Bhawan,
Jor Bagh Road, Aliganj,
New Delhi-110003
Dated: 06th Aug, 2024

OFFICE ORDER

As a step towards developing the National Adaptation Plan (NAP) to identify medium and long-term adaptation needs and to engage in adaptation planning, an Adaptation Cell is hereby established in the Ministry of Environment, Forest and Climate Change with immediate effect.

2. The functions and responsibilities of the Adaptation Cell would be as under :

Activities	Description
Initiating and launching the NAP process	<ul style="list-style-type: none">• Create or enhance a national vision and mandate for the NAP process & its formulation• Define a framework and strategy, as well as a road map for NAP Process & its formulation• Sectoral Identification• Formation of National Steering Committee (NSC) & Sectoral Working Groups (SWGs) Committees• Support all activities related to NSC & SWGs• Establishment of Adaptation Cell
Preparation of NAP document	<ul style="list-style-type: none">• Support for drafting/reviewing/finalizing NAP document
Enhancing capacity for planning and implementing NAP	<ul style="list-style-type: none">• Coordination with line Ministries, State Governments/ UTs, and other relevant stakeholders for NAP process & its formulation• Design and implement training on the NAP process at sectoral and subnational levels to facilitate adaptation planning at subnational levels• Organizing stakeholder consultations and other technical workshops
Reporting, monitoring and review	<ul style="list-style-type: none">• Monitoring the NAP process• Reviewing the NAP process to assess progress, effectiveness and gaps• Outreach on the NAP process and reporting on progress and effectiveness
Submission of NAP	<ul style="list-style-type: none">• Cabinet Approval• Submission of NAP to UNFCCC etc.
Other Adaptation matters	<ul style="list-style-type: none">• Works related to international negotiations on adaptation issues, implementation of adaptation projects, NAFCC, Parliaments matters etc.
Loss and damage issues	<ul style="list-style-type: none">• All matters related to Loss & Damage subject

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3. The composition of the Adaptation Cell is as under :

- (i) Additional Secretary (in-charge of Climate Change Division)
- (ii) Economic Advisor, Climate Change
- (iv) Deputy Secretary, Climate Change
- (v) Assistant Director, Climate Change
- (vi) Project Staff, in Adaptation projects

4. This issues with the approval of the Competent Authority.

Naveen
06.8.24

(Naveen Kumar)

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