

Computer No. 137280

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Government of India

(भारत सरकार)

Ministry of Environment, Forest and Climate Change

(पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय)

IT Division

Indira Paryavaran Bhavan,
Jor Bagh Road, New Delhi – 110003


Dated: October 23, 2024

OFFICE MEMORANDUM

Subject: Reviewing and closure of eFiles as proposed in the Preparatory Phase of SCDPM 4.0 - Regarding.

I am directed to refer your proposal in the Google sheet on SCDPM 4.0 Preparatory Phase regarding Record Management (Files). Under the eFile category, you have submitted number of files under Put-Up For Review. It is noticed that several divisions have not reviewed and closed the identified number of files Till date. You are therefore requested to review the files and take action and update the Google sheet immediately.

2. This is issued with the approval of Competent Authority.



(Surendra Singh Meena)
Under Secretary (IT)

To

Divisions/Offices as per the list

Sl. No.	Division/Organisation	Put-Up For Review	Reviewed	Closed
1	International Union for Conservation of Nature (IUCN)	4	0	0
2	Environment Education (EE)	222	150	0
3	Eco Mark Scheme	28	0	0
4	GBPNIHE Ladakh Regional Centre, DIHAR Road, Leh, Ladakh UT	2	0	0
5	Parliament	3	0	0
6	DFE Central Academy for State Forest Service, Coimbatore	50	25	0
7	All Convention on Biological Diversity (CBD) Matters [Protocol, National Biodiversity Authority (NBA)]	512	0	0
8	Man and Biosphere Reserves Programme	251	155	30

Remain

149

96

96
35
4
28