

REMINDER
MOST IMMEDIATE
ELECTION MATTER

F.No. ADMIN-43013/1/2023-P-II
Government of India
Ministry of Environment, Forest and Climate Change
Indira Paryavaran Bhawan,
Jor Bagh Road, Aliganj,
New Delhi – 110003

OFFICE MEMORADUM

Subject: General Election to House of the People (Lok Sabha), 2024 – regarding.

The undersigned is directed to refer to Office Order of even No. dated 06.10.2023, wherein all the officers/ officials posted in this Ministry (drawing pay in Pay Level upto Level 13 of the Pay Matrix) were requested to furnish the information in the PPIS Form (Enclosed) to their concerned administrative section (P.I/ P.II) by 09.10.2023.

2. In this regard, it is to mention that information in respect of most of the officers/ officials is yet to be received.

3. All the officers/ officials are, therefore, once again requested to furnish the information in the PPIS Form (Enclosed) to their concerned administrative section (P.I/ P.II) latest by 02.00 P.M. on 20.10.2023, failing which necessary action will be taken against them.

Naveen
20/10/23

(Naveen Kumar)

Under Secretary to the Government of India

Encl: As above

To,

1. All the Officers/ Officials in this Ministry.
2. Consultant (IT) for uploading the O.M. on e-office notice board and whatsapp groups.

Copy to:

- i) PPS to JS (Admn.)
- ii) Steno to DS (Admn)