

PROFORMA FOR PARKING FOR THE YEAR 2014-15

REQUISITION FOR ISSUE OF PARKING LABEL/STICKER FOR INDIRA PARYAVARAN BHAWAN

1. Name of applicant :
2. Designation/Rank
3. Department/section
4. Telephone No.
5. Mobile No.
6. Intercom No.
7. Place of duty/Block No./Room No.
8. Name & Address of registered owners of vehicle
9. Type of vehicle
10. Relation with the applicant
11. Registration no. of vehicle
12. Mark & Model No.
13. Whether Self Driving or by Driver

I hereby certify that I commute daily by this vehicle to office and the vehicle is required to be parked in Indira Paryavaran Bhawan, Jorbagh Road, New Delhi during day time. Also certified that the information furnished above is correct to the best of my knowledge and belief. I also undertake to intimate the office about any change in the above information in the future. I also certify that I have read the instructions given overleaf and undertake to abide by them.

Sig. with office stamp of forwarding Auth.

(Signature)

To,
Under Secretary (GA)

Approved Signatures

Instruction :

1. Parking Labels/Stickers are meant for regular users and not occasional users.
2. Park your cars, two wheelers directly in the basement and use Lift /Stairs from basement. Surface parking within the premises is strictly prohibited area.
3. Be vigilant, inform of any suspicious object or person to Deputy Secy. (General Admn.) or security personnel.
4. Follow strictly the directions of parking attendants to ensure safe parking of your vehicles.

Encl:

- i. Copy of Registration Certificate of the Vehicle.
- ii. Photocopy of Driving Certificate Licence.
- iii. Identify Card of the official, duly attested.
- iv. Copy of Pollution under Control Certificate (Valid).