

## **Parliamentary Matters**

### **Items of work handled**

- Co-coordinating the work of Parliament Questions to be answered by the Ministry.
- Arrangements for the meetings of the Consultative Committee of Members of Parliament attached to the Ministry including drafting minutes etc. of the meeting.
- Co-coordinating the work relating to examination of Annual Reports, Demand for Grants and any other Legislative Business of the Ministry by the Department Related Parliamentary Standing Committee on Science and Technology, Environment and Forests.
- Co-coordinating the work relating to other Parliamentary Committee like Public Accounts Committee; Estimates Committee, Welfare of Scheduled Castes/Scheduled Tribes Committee etc.
- Keeping a watch on Parliamentary Assurances, matters raised under Rule 377 in Lok Shaba and by way of Special Mention in Rajya Sabha and other Parliamentary business of the Ministry.