



भारत सरकार
Government of India
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
Ministry of Environment, Forest & Climate Change
क्षेत्रीय कार्यालय, लखनऊ
Regional Office, Lucknow



केन्द्रीय भवन, ग्यारवां तल, सेक्टर एच, अलीगंज, लखनऊ-226024
Kendriya Bhawan, 11th Floor, Sector H, Aliganj, Lucknow-226024, Phone No : 0522-2326696
Email : roc.lko-mef@nic.in, goimoeffrolko@gmail.com

File No. IRO-DDN/Recruit/2022/303/360

Dated : 15.12.2023

VACANCY CIRCULAR

1. It is proposed to fill up the post listed in **Annexure-I** in the Integrated Regional Office of the Ministry of Environment, Forests and Climate Change at Lucknow from amongst official of Central Government or State Government or Union Territories or Public Sector Undertakings or Recognized Research Institution or Universities or statutory or autonomous organization on deputation. The details of eligibility condition for the post to be filled up on the deputation basis and the Performa for the application can be seen at **Annexure-II** and **Annexure-II** of the vacancy circular in the website of the MoEF&CC, Govt. of India at www.moef.nic.in or can also be obtained directly from the Regional office, MoEF&CC, Lucknow.
2. The terms and conditions of the candidates selected for appointment on deputation basis will be governed as per the conditions laid down in the Government of India, Department of Personnel & Training's OM No. 6/8/2009- Estt., dated 17.6.2010, as amended from time to time.
3. The period of deputation will be initially for three years and is likely to be extended further up to five years as per the guidelines of DOP & T. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Office/ Department of the Central Government shall ordinarily not exceed Four (4) years for the post of Principal Private Secretary to DDGF and Three (03) year for the post of Junior Hindi Translator. The maximum age limit for appointment of deputation shall not exceed 56 (Fifty six) years as on the closing date prescribed for receipt of application.
4. Application of officials who are eligible and are willing to be considered for appointment on deputation basis and who can be relieved immediately after selecting may be forwarded through proper channel along with copies of be their ACRs/APARs/ for the preceding five (05) years and Vigilance Clearance Certificate so as to reach the office of the DDGI, Ministry of Environment, Forest and Climate change, Regional Office, 11th floor Hall No. o1 kendariya bhawan, sector H Aliganj lucknow 226024.
5. The receipt of complete application form in the prescribed format for deputation post should reach this office on or before completion of 45 (Forty Five) days from the date of publication of vacancy. Application received without the recommendation of the parent Office/Department or incomplete application or application received after the prescribed date or without ACR/APR/dossiers/Vigilance Clearance will not be considered.

(Dr. Prachi Gangwar)
DIG (C)

18.12.2023

Copy to:-

1. The Additional Director General (ROHQ), Ministry of Environment, Forest & Climate Change, India Paryavaran Bhawan, Jorbagh Road, New Delhi-110003.
2. The Under Secretary to the Government of India, Bhawan, JorBagh Road, New Delhi-110003.
3. Senior Technical Director, Ministry of Environment, Forests & Climate Change, 1st Floor, Agni wing, India Paryavaran Bhawan, Jor Bagh Road, New Delhi- 110003 with request to place the advertisement invited for the Ministry's website www.moef.nic.in with the caption "Application invited for the post of Principal Private Secretary to DDGF, Section Officer and Junior Translator in Regional Office, MoEF&CC, Lucknow on Deputation basis under intimation to this office.
4. All Integrated Regional offices of MoEF&CC, Government of India.


18.12.2023
Dr. Prachi Gangwar)
DIG (C)

ANNEXURE-1

S.No.	Name of the Post	Level in the Pay Matrix	Pay Level	No. of Post
1.	Principal Private Secretary to APCCF	67700-208700	11	1
2.	Junior Hindi Translator	35400-112400	6	01
3.	Upper Divisional Clerk	25500-81500	4	01

ANNEXURE-2

Name of Post	Classification	Pay Band	Eligibility Conditions
Principal Private Secretary To APCCF	General Central Service Group-'A' Gazetted Ministerial	Level-11 (Rs. 67700-208700)	As per Recruitment Rules(enclosed as Annexure IV)
Junior Translator	General Central Service Group-B non-Gazetted non-Ministerial	Level-6 (Rs. 35400-112400)	As per Recruitment Rules (enclosed as Annexure VI)
Upper Divisional Clerk	General Central Service Group-B non-Gazetted non-Ministerial	Level-4 (Rs. 25500-81500)	As per Recruitment Rules (enclosed as Annexure VII)


18.12.2023
(Dr. Prachi Gangwar)
DIG (C)

PROFORMA OF APPLICATION FROM FOR THE POST OF PRINCIPAL PRIVATE SECRETARY TO DDGI, SECTION OFFICE AND JUNIOR HINDI TRANSLATOR AND UPPER DEVISION CLERK.

Application for the post of at (place).....

1.	Name and Address (in block letters)					
2.	Date of Birth (in Christian era)					
3.	Date of retirement under Central/State Government Rules					
4.	Educational Qualification					
5.	Whether educational and other qualification required for the posts are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	Qualification/Experience Required	Qualifications/Experience Required possessed by the Officer			
	Essential	(1) (2) (3)				
	Desirable	(1) (2)				
6.	Please state clearly whether in the light of entries made by the above, your meet the requirement of the post.					
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/Institution/Organization	Post Held	From	To	Pay structure		Nature of duties (in detail)
				Pay in the Pay Band	Grade Pay	
8.	Nature of present employment i.e. Ad-hoe or Temporary or Quasi Permanent or Permanent					
9.	In case the present employment is held on deputation contract basis please state:- A) The date of initial appointment B) Period of appointment on deputation/contract C) Name of the parent office/organization to which you belong					
10.	Date of return from the last ex-cadre post, if any.					
11.	Additional details about present employment. Please state whether working under (indicate the name of your employer					

	against the relevant column (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities/Institute (f) others	
12.	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade	
13.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
14.	Total emoluments per month now drawn	
15.	Additional information, if any, which you suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/Advertisement (Note: enclose a separate sheet, if the space is insufficient)	
16.	Whether belongs to SC/ST	
17.	Remarks	

I have carefully gone through the vacancy circular/advertisement and I am aware that the curriculum vitae duty supported by document submitted by me will also be assessed by the selection committee at the time of selection for the post.

Signature of Candidates

Address.....

Date.....

Telephone no.....

Mobile No.....

Email Address.....

Signature of Employer.....

Name and Department with Office Seal

Phone No.....



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क्षेत्रीय कार्यालय, लखनऊ
Regional Office, Lucknow



केन्द्रीय भवन, ग्यारवां तल, सेक्टर एच, अलीगंज, लखनऊ-226024
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Email : rocz.lko-mef@nic.in, goimoeofrolko@gmail.com

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Dated : 15.12-2023

रिक्ति परिपत्र

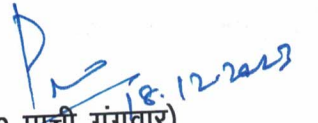
- 1 पर्यावरण वन एवं जलवायु परिवर्तन मंत्रालय के क्षेत्रीय कार्यालय लखनऊ में अनुलग्नक-में सूचीबद्ध पदों को केंद्र सरकार या राज्य सरकारों या केंद्र शासित प्रदेशों या सार्वजनिक क्षेत्र के उपक्रमों या मान्यता प्राप्त अनुसंधान संस्थानों, विश्वविद्यालयों या वैधानिक या स्वायत्त संगठन के अधिकारियों से प्रतिनियुक्ति के आधार पर भरे भरने का प्रस्ताव है। प्रतिनियुक्ति पर भरे जाने वाले पदों के लिए पात्रता शर्तों का विवरण और आवेदन के लिए प्रोफार्मा पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय की वेबसाइट www.moef.nic.in में रिक्ति परिपत्र के अनुलग्नक-II में देखा जा सकता है अथवा सीधे क्षेत्रीय कार्यालय, पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, लखनऊ से भी प्राप्त किया जा सकता है।
- 2 प्रतिनियुक्ति की शर्तें समय-समय पर संशोधित भारत सरकार, कार्मिक और प्रशिक्षण विभाग की संख्या 6/8/2009 स्था दिनांक 17.6.2010 में निर्धारित किए गए अनुसार शासित होंगी।
- 3 प्रतिनियुक्ति की अवधि शुरू में तीन साल के लिए होगी और कार्मिक एवं प्रशिक्षण विभाग के दिशा-निर्देशों के अनुसार इसे पांच साल तक और बढ़ाया जा सकता है। केंद्र सरकार के उसी या अन्य कार्यालय/विभाग में इस नियुक्ति से ठीक धारित एक अन्य पूर्व-संवर्ग के पद प्रतिनियुक्ति की अवधि सहित प्रतिनियुक्ति की अवधि आमतौर पर उप वन महानिदेशक के प्रधान निजी सचिव के पद के लिए चार (04) वर्ष से अधिक नहीं होगी और कनिष्ठ हिंदी अनुवादक व उच्च श्रेणी लिपिक के पद के लिए (03) वर्ष से अधिक नहीं होगी। प्रतिनियुक्ति पर नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त करने की निर्धारित अंतिम तिथि को 56 (छप्पन) वर्ष से अधिक नहीं होनी चाहिए।
- 4 उन अधिकारियों के आवेदन जो पात्र और प्रतिनियुक्ति के आधार पर नियुक्ति के लिए विचार करने के इच्छुक हैं और जिन्हें चयन के तुरंत बाद कार्यमुक्त किया जा सकता है, उन्हें पिछले पांच (05) वर्षों के लिए उनके एसीआर/एपीएआर की प्रतियों और सतर्कता मंजूरी के साथ उचित माध्यम द्वारा उप वन महानिरीक्षक पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय, एकीकृत क्षेत्रीय कार्यालय, लखनऊ के कार्यालय को अग्रेषित किया जा सकता है।
- 5 प्रतिनियुक्ति पद के लिए निर्धारित प्रारूप में पूर्ण आवेदन पत्र की रिक्ति के प्रकाशन की तिथि से 45 (पैंतालीस) दिनों के पूरा होने पर या उससे पहले इस कार्यालय में पहुंच जानी चाहिए। मूल कार्यालय/विभाग की सिफारिश के बिना प्राप्त आवेदन या अपूर्ण या निर्धारित तिथि के बाद प्राप्त आवेदन या एसीआर/एपीएआर/डॉजियर/सतर्कता मंजूरी के बिना प्राप्त आवेदनों पर विचार नहीं किया जाएगा।

(डॉ० प्राची गणवार)

उप वन महानिरीक्षक (केन्द्रीय)

प्रतिलिपि:-

1. अतिरिक्त महानिदेशक (आर0ओ0एच0क्यू0) पर्यावरण, वन और जलवायु मंत्रालय, इंदिरा पर्यावरण भवन, जोरबाग रोड, नई दिल्ली-110003।
2. अवर सचिव, भारत सरकार, पर्यावरण, वन जलवायु परिवर्तन मंत्रालय, प्रथम तल, अग्नि विंग, इंदिरा पर्यावरण भवन, जोरबाग रोड, नई दिल्ली- 110 003
3. वरिष्ठ तकनीकी निदेशक, पर्यावरण, वन जलवायु परिवर्तन मंत्रालय, प्रथम तल, अग्नि विंग, इंदिरा पर्यावरण भवन, जोरबाग रोड, नई दिल्ली- 110 003 को इस अनुरोध के साथ कि क्षेत्रीय कार्यालय, पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, लखनऊ के प्रतिनियुक्त के आधार पर नियुक्ति उप वन महानिदेशक (केन्द्रीय) के प्रधान निजी सचिव, उच्च श्रेणी लिपिक एवं कनिष्ठ हिन्दी अनुवादक के पद पर प्रतिनियुक्ति के आधार पर नियुक्ति हेतु आवेदन पत्र आमंत्रित किए जाते हैं।
4. पर्यावरण, वन जलवायु परिवर्तन मंत्रालय, भारत सरकार के सभी एकीकृत क्षेत्रीय कार्यालय।


(डा0 प्राची गंगवार)
उप वन महानिरीक्षक (केन्द्रीय)


अनुलग्नक I

क्र० स०	पद का नाम	वेतन मैट्रिक्स में स्तर	वेतन स्तर	पदों की संख्या
1.	उप वन महानिदेशक (केन्द्रीय) के प्रधान निजी सचिव	67700-208700	11	1
2.	कनिष्ठ हिंदी अनुवादक	35400-112400	6	1
3.	उच्च श्रेणी लिपिक	25500-81400	4	1

(डा० प्राची गंगवार)
उप वन महानिरीक्षक (केन्द्रीय)

अनुलग्नक II

क्र० स०	पद का नाम	वर्गीकरण	वेतन बैंड	पत्रता की शर्तें
1.	अपर प्रधान मुख्य वन संरक्षक न निजी सचिव	सामान्य केंद्रीय सेवा समूह - ए, राज पत्रित, अनुसचिवीय	लेवल-11 (67700-208700)	भर्ती नियमों के अनुसार (अनुबंध IV के रूप में संलग्नक)
2.	कनिष्ठ हिन्दी अनुवादक	सामान्य केंद्रीय सेवा समूह -बी, अराजपत्रित, अनुसचिवीय	लेवल-6 (35400-112400)	भर्ती नियमों के अनुसार (अनुबंध VI के रूप में संलग्नक)


(डा० प्राची गंगवार)
उप वन महानिरीक्षक (केन्द्रीय)

<p>टिप्पण-3. — प्रतिनियुक्ति (जिसके अन्तर्गत अल्प-कालिक संविदा भी है) की अवधि, केन्द्र सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य सर्व-बाह्य पद पर प्रतिनियुक्ति (जिसके अन्तर्गत अल्प-कालिक संविदा भी है) की अवधि सहित साधारणतया चार वर्ष से अधिक नहीं होगी।</p> <p>टिप्पण-4. प्रतिनियुक्त (जिसके अन्तर्गत अल्प-कालिक संविदा भी है) पर नियुक्ति के लिए अधिकतम आयु-सीमा, आवेदन प्राप्त करने की अंतिम तारीख को 56 वर्ष से अधिक नहीं होगी।</p>	
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[फा. सं. 6-12/2014-आरओएचयू]
राजीव जौहरी, अवर सचिव

MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE

New Delhi, the 30th November, 2018

G.S.R. 390.—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the post of Principal Private Secretary in the Regional Offices of the Ministry of Environment, Forest and Climate Change, namely: -

1. **Short-title and commencement.** - (1) These rules may be called the Regional Offices of Ministry of Environment, Forest and Climate Change, Principal Private Secretary, Group 'A' post Recruitment Rules, 2018.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. **Number of post, classification and level in pay matrix.** - The number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in column (2) to (4) of the schedule annexed to these rules.
3. **Method of recruitment, age limit, qualifications, etc.** - The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in the columns (5) to (13) of the aforesaid Schedule.
4. **Disqualification.** - No person, -
 - (a) who has entered into or contracted a marriage with a person having a spouse living; or
 - (b) who, having a spouse living, has entered into or contracted a marriage with any person,
 shall be eligible for appointment to any of the said post:
 Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.
5. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.
6. **Saving.** - Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backwards Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of post	Classification	Level in pay matrix	Whether selection post or non-selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Principal Private Secretary.	10* (2018) *Subject to variation dependent on workload in Regional Offices located at: *Bangalore-01; *Bhubaneswar-01; *Bhopal-01; *Chandigarh-01; *Chennai-01; *Dehradun-01; *Lucknow-01; *Nagpur-01; *Ranchi-01; *Shillong-01.	General Central Service, Group 'A', Gazetted, Ministerial.	Level-I I, Rs. 67,700-2,08,700/-.	Not applicable	Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation or absorption and percentage of vacancies to be filled by various methods
(7)	(8)	(9)	(10)
Not applicable	Not applicable	Two years for promotees	By composite method [Deputation (including short-term contract) plus promotion]

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	If Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
Composite method [Deputation (including short-term contract) plus promotion]: Officers holding the post of Stenographer under the Central Government or State Governments or Union territories or Public Sector Undertakings or Recognised Research Institutions or Universities or Statutory or Autonomous Organisations, - (i) holding analogous posts on regular basis in the parent cadre or	Group 'A' Departmental Confirmation Committee (for considering confirmation) consisting of:- 1. Additional Director General of Forests (Forest Conservation), Ministry of Environment, Forest and Climate Change, New Delhi-Chairman; 2. Additional Principal Chief Conservator of Forests (Central) of concerned Regional Office-Member;	Consultation with Union Public Service Commission necessary.

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<p>Department; or</p> <p>(ii) with six years regular service in level-8, Rs. 47600-151100/- in the pay matrix or equivalent in the parent cadre or Department; or</p> <p>(iii) with seven years regular service in level-7, Rs. 44900-142400/- in the pay matrix or equivalent in the parent cadre or Department.</p> <p>Note 1. - The Departmental Private Secretary in level 7 in the pay matrix (Rs. 44,900/- 1,42,400/-) in the concerned Regional Office with seven years regular service shall be considered along-with outsiders and if the Departmental candidate is selected for appointment to the post, it shall be treated as having been filled by promotion.</p> <p>Note 2. - The Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation, and similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 3. - Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not exceed four years.</p> <p>Note 4. - The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>	<p>3. Director or Deputy Secretary, Regional Office (Head Quarters), Ministry of Environment, Forest and Climate Change, New Delhi - Member.</p>	
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[F. No. 6-12/2014-ROHQ]
RAJEEV JAUHARI, Under Secy.

अनुसूची

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
कनिष्ठ अनुपादक	10 th (2016) स्तर के आधार पर परियोजना किया जा सकता है। क्षेत्रीय कार्यालय बंगलौर-01, भोपाल-01, मुबंय-01, घणडीगढ़-01, चन्नाई-01, देहरादून-01, लखनऊ-01, नागपुर-01, रांची-01, शिलोंग-01	सामान्य केन्द्रीय सेवा समूह 'ख' अराजपत्रित गैर-अनुसंधायीय।	वेतन बैंड-2, 9300-34800/- रु. और ग्रेड वेतन 4200/- रु.	लागू नहीं होता	लागू नहीं होता	लागू नहीं होता	लागू नहीं होता	लागू नहीं होता

(10)	(11)	(12)	(13)
भर्ती की पद्धति : सीधी भर्ती द्वारा या प्रोन्नति द्वारा या प्रतिनियुक्ति/आमेलन द्वारा तथा विभिन्न पद्धतियों द्वारा भरे जाने वाले पदों की प्रतिशतता	प्रोन्नति अथवा प्रतिनियुक्ति अथवा आमेलन द्वारा भर्ती की दशा में वे श्रेणियाँ जिनसे प्रोन्नति अथवा प्रतिनियुक्ति अथवा आमेलन किया जाएगा	यदि विभागीय प्रोन्नति समिति विद्यमान है तो उसकी संरचना	भर्ती करने में किन परिस्थितियों में संघ लोक सेवा आयोग से परामर्श किया जाएगा
अल्पावधि संविदा सहित प्रतिनियुक्ति द्वारा	प्रतिनियुक्ति (अल्पावधि संविदा सहित) केन्द्रीय सरकार अथवा राज्य सरकारों अथवा संघ शासित क्षेत्रों अथवा मान्यता प्राप्त अनुसंधान संस्थानों अथवा विश्वविद्यालयों अथवा सार्वजनिक क्षेत्र के उपक्रमों अथवा अर्द्ध-सरकारी अथवा खासधिक-अथवा स्वायत्त संगठनों में कार्यरत ऐसे अधिकारी :- (क) (i) जो मूल संवर्ग या विभाग में नियमित आधार पर सदृश पद धारण किए हों, अथवा (ii) वेतन बैंड-2, 5200-20200/- रु. में 2800/- रु. के ग्रेड वेतन में या समकक्ष वेतनमान में नियुक्ति के पश्चात् मूल संवर्ग या विभाग में छह वर्ष की नियमित सेवा कर चुके हों, अथवा (iii) वेतन बैंड-2, 5200-20200/- रु. में 2400/- रु. के ग्रेड वेतन में या समकक्ष वेतनमान में नियुक्ति के पश्चात् मूल संवर्ग या विभाग में दस वर्ष की नियमित सेवा कर चुके हों, और (ख) जिनके पास निम्नलिखित शैक्षिक अर्हता और अनुभव हो आवश्यक : किसी मान्यताप्राप्त विश्वविद्यालय से डिग्री स्तर पर अनिवार्य या वैकल्पिक विषय के रूप में या परीक्षा के माध्यम के रूप में अंग्रेजी के साथ हिंदी में मास्टर डिग्री, अथवा किसी मान्यताप्राप्त विश्वविद्यालय से डिग्री स्तर पर अनिवार्य या वैकल्पिक विषय के रूप में या परीक्षा के माध्यम के रूप में हिंदी के साथ अंग्रेजी में मास्टर डिग्री, अथवा किसी मान्यताप्राप्त विश्वविद्यालय से डिग्री स्तर पर अनिवार्य या वैकल्पिक विषय के रूप में या परीक्षा के माध्यम के रूप में	लागू नहीं होता	संघ लोक सेवा आयोग से परामर्श आवश्यक नहीं।

(1)	(2)	(3)	(4)	(5)	(6)
2. Upper Division Clerk	15* (2019) * Subject to variation dependent on workload in Regional Offices located at: *Bangalore-02, *Bhubaneswar-02, *Bhopal-02, *Chandigarh-01, *Chennai-01, *Dehradun-01, *Lucknow-02, *Nagpur-01, *Ranchi-01, *Shillong-02.	General Central Service Group 'C', non-Gazetted, Ministerial	Level-4, Rs. 25500-81100	Non-selection	Not applicable

(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	Promotion failing which by deputation

(11)	(12)	(13)
<p>Promotion: Lower Division Clerk in level-2, Rs. 19900-63200 in the Pay Matrix with eight years of service in the grade rendered after appointment thereto on regular basis in the respective Regional Office.</p> <p>Deputation: Officers of the Central Government, - (i) holding analogous posts on regular basis; or (ii) with eight years regular service in the grade of Lower Division Clerk or equivalent.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately</p>	<p>GROUP 'C' DEPARTMENTAL PROMOTION COMMITTEE (for Promotion): -</p> <ol style="list-style-type: none"> 1. Director or Deputy Secretary (Administration), Ministry of Environment, Forest and Climate Change -CHAIRMAN 2. Deputy Conservator of Forests (Central) of concerned Regional Office -MEMBER 3. Director or Deputy Secretary (Regional Office Headquarters), Ministry of Environment, Forest and Climate Change-MEMBER, 4. An officer belonging to Scheduled Caste or Scheduled Tribe -MEMBER. 5. An officer belonging to Minority Community -MEMBER. 	Not applicable

preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.

Note 3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note 4: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed the requisite period for promotion to the next higher grade along with their juniors who have completed such qualifying or eligibility service.

(1)	(2)	(3)	(4)	(5)	(6)
3. Lower Division Clerk	26* (2019) *Subject to variation dependent on workload in Regional Offices located at: *Bangalore-03, *Bhubaneswar-03, *Bhopal-03, *Chandigarh-03, *Chennai-02, *Dehradun-02, *Lucknow-03, *Nagpur-02, *Raichur-02, *Shillong-03.	General Central Service Group 'C', non-Gazetted, Ministerial	Level-2, Rs. 19900-63200	Non-selection	Between 18 and 27 years of age (relaxable for Government servants up to forty years in accordance with the instructions or orders issued by the Central Government). It is further relaxable by another five years in the case of Scheduled Caste or Scheduled Tribe and three years in the case of Other Backward Classes candidates. Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission.
(7) (i) 12 th class pass or equivalent qualification from a recognised Board	(8) Yes, to the extent indicated in Column (7)	(9) Two years	(10) (i) Eighty five per cent by direct recruitment through Staff Selection Commission; and		