

**F. No. 6-8/2022-ROHQ**  
**Government of India**  
**Ministry of Environment, Forest and Climate Change**  
**(ROHQ Division)**

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Indira Paryavaran Bhawan  
 Jor Bagh Road, Aliganj  
 New Delhi -110003  
**Dated: 27 December, 2023**

To

**Ms. Ikra Fayaz Khan,**  
**Editor, Advertisement Section, Employment News,**  
**Room No. 766, Soochna Bhawan,**  
 C.G.O. Complex, Lodhi Road, New Delhi-110003

**Sub: Inviting applications for the post of Research Associate on contractual basis in PMG Cell of ROHQ Division of MoEF&CC-reg.**

Sir,

In continuation of the advertisement published in the employment news dated 11-17 November, 2023, I am directed to forward herewith a copy of a text of advertisement to be re-published in the employment newspaper for the post of Research Associate on contractual basis in the PMG cell of ROHQ Division of MoEF&CC.

2. In this context, you are requested to publish the advertisement at the earliest slot available.

Yours faithfully,

Encl: as above

(Naresh Kumar)  
 Assistant Commissioner (Forestry)  
 E-mail: naresh1612@gov.in

Copy to:

1. Sr. Consultant, IT, MoEF&CC, Gol- with a request to upload the advertisement on the website of the Ministry.

Annexure

**F. No. 6-8/2022-ROHQ**  
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**Sub: - Advertisement for the engagement of Research Associates on contractual basis in M/o Environment, Forests & Climate Change.**

RAMU NARESH KUMAR  
 (Naresh Kumar)  
 Assistant Commissioner (Forestry)  
 M/o Environment, Forest and Climate Change  
 भारत सरकार  
 Govt. of India, New Delhi

Application are invited for the position of (01) Research Associates in Regional Office, Headquarters Division of the Ministry of Environment, Forest and Climate Change, on contractual basis at Consolidated monthly fee of Rs. 40,000/-. The detailed vacancy circular is attached herewith for your kind reference and also available on the website

The last date of receipt of application is 21 days from the date of publication of this advertisement in the newspaper/publication on the website of the Ministry.

The duly filled-in application proforma along with self-attested documents should be sent at email id: rohq-mefcc@gov.in. Applications received through any other mode shall not be considered.

Naresh Kumar  
Assistant Commissioner (ROHQ)

**Terms of Reference for engagement of Research Associates in the Ministry of Environment, Forest and Climate Change under the Plan Scheme: -**

**Essential Qualifications and Experience**

Master's degree in Science or Bachelor's degree in Engineering/technology as minimum qualification with experience of 1-3 years in the required field as well as good knowledge of M.S. Office.

**Desirable Qualification and Experience:** (i) Master's degree in Statistics or Operations Research or Forestry or Economics (with Statistics) or Commerce (with Statistics) or Mathematics (with Statistics) or Agriculture (with Statistics) or two years' post Graduate Diploma in Forestry Management from a recognised institute/University.

(ii) One years' experience in collection or compilation or analysis of data including data in Agriculture or forestry work.

**Remuneration:** A consolidated pay of Rs. 40000/- per month.

**Attendance and working days:** The working hours shall be same as regular Government employee in MoEF&CC. No extra remuneration shall be allowed for working beyond office hours or on Saturday/Sundays/Gazetted holidays. Compensatory leave in such cases shall be at the direction of Head of Division. Bio-metric attendance shall be marked.

नरेश कुमार/NARESH KUMAR  
सहायक आयुक्त (वानिकी)  
Assistant Commissioner (Forestry)  
पर्यावरण, वन एवं जलवायु परिवर्तन विभाग  
M/o Environment, Forest and Climate Change  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

*N. Kumar*

**Mode of Employment:** On contractual basis as per the existing guidelines of the Ministry.

**Job Description:** To assist the Section in fulfilling the mandate of the Division.

**Period of Engagement:** The initial period of engagement for a person as Research Associate would be for one year, extendable further on satisfactory performance.

**Age Limit:** The maximum age limit shall be 65 years.

**Leave:** The Research Associate shall be eligible for 8 days in a single year of consultancy.

**Allowances:** The Research Associate (RA) shall not be entitled for any other allowance such as Dearness Allowance, Residential Telephone, Residential Accommodation, Bonus, Retirement benefits, LTC, CGHS etc.

**Conflict of Interest:**

- The RA shall be expected to display utmost honesty, security, sincerity and good conduct while discharging his/her duties. In case services of RA found in conflict with interest of Government or unsatisfactory, his/her engagement will be liable for discontinuation without assigning any reason;
- During the period of assignment with MoEF&CC, the RA would be subject to the provisions of the India Official Secret Act, 1923 and will not divulge any information gathered by him authorized to know the same.
- A self-undertaking shall be provided by the candidate to the effect that he/she has no criminal record or criminal case in any court is pending against him.

**Note:** Ministry/Department reserves the right to call any number of applicants for interview based on essential and desirable qualification and experience of the applicant.

**Application format for appointment as Research Associates in the Ministry of Environment, Forest and Climate Change**

- Name:
- Father's Name:
- Date of Birth:

नरेश कुमार/NARESH KUMAR  
सहायक आयुक्त (वानिकी)  
Asstt. Commissioner (Forestry)  
पर्यावरण, वन एवं जलवायु परिवर्तन विभाग  
MoE, Environment, Forest and Climate Change  
आर.डी. नगर, दिल्ली  
R.D. Nagar, New Delhi

*N Kumar*

4. Domicile:
5. Nationality:
6. Mailing Address (with Telephone/Mobile No. and e-mail address):
7. Permanent Address:
8. Essential Educational Qualification:

S. No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Desirable Educational Qualification:

S. No.	Course	Subject	University/Institute	Year of Passing	Division/Class

10. Essential Work Experience:

S. No.	Organization/Institute	Period From To	Nature of Work	Remarks

11. Desirable Work Experience:

S. No.	Organization/Institute	Period From To	Nature of Work	Remarks

12. Any other information:

(Signature)

*N Kumar*