



सत्यमेव जयते

भारतसरकार
GOVERNMENT OF INDIA
पर्यावरण, वनऔरजलवायुपरिवर्तनमंत्रालय
MINISTRY OF ENVIRONMENT, FORESTS & CLIMATE CHANGE
क्षेत्रीयकार्यालय/ Regional Office
1stFloor, Additional Office Block for GPOA, ShastriBhawan, Haddows Road
Nungambakkam, Chennai - 600034; Email: ro.moefccc@gov.in



F.No.14011/ROSEZ/Estt-Rectt/2023

Dated: 15.11.2023

VACANCY CIRCULAR NO.04/2023

Applications in the prescribed format are invited for filling up the following posts at Regional Office, Ministry of Environment, Forest and Climate Change, Chennai (Erstwhile Integrated Regional Office, MoEF&CC, Chennai), purely on deputation basis:-

I. ASSISTANT - (01) Post (On Deputation)

1. Name of the Post: Assistant
2. Scale of Pay : Level 6 in the Pay Matrix of CCS Revised Pay Rules, 2016, (Rs.35,400/- to Rs.1,12,400/-)
3. Officers of the Central Government or State Government or Union Territories or Autonomous or Statutory Organizations or Public Sector Undertakings or University or Recognised Research Institutions:
 - a. (i) Holding analogous posts on regular basis or
(ii) With six years service in the rendered after appointment thereto on regular basis in the pay level 5 -Rs.29,200-92,300/- in the Pay Matrix or equivalent in the parent cadre/department (or)
(iii) With ten years service in the grade rendered after appointment thereto on regular basis in the pay level 4, Rs.25,500-81100/- in the pay matrix or equivalent in the parent cadre/department and possessing the following educational qualification:-
 - b. **Essential Qualification :**
 - (i). Bachelor's degree from a recognized University/Institute.
 - (ii) Two years experience in Establishment and Administrative matters.

Contd.2/-...

NOTE - 1: The Departmental Upper Division Clerk in Level - 4, Rs.25500-81,100/- in the Pay-Matrix with 10 years of regular service in the grade and having the educational qualification and experience prescribed for considering appointment on deputation basis is considered along with outsiders, if the departmental candidate is selected for appointment to the post, it shall be treated as having been filled by promotion.

NOTE - 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

II. JUNIOR HINDI TRANSLATOR - 01 Post (On Deputation)

1. Name of the Post : Junior Hindi Translator
2. Scale of Pay : Level 6 in the Pay Matrix of CCS Revised Pay Rules, 2016 (Pre-revised Pay Band - II, Rs.9300-34800/- + GP-Rs.4200/-)
3. Officers of the Central Government or State Government or Union Territories or Autonomous or Statutory Organizations or Public Sector Undertakings or University or Recognised Research Institutions:
 - a. (i) Holding analogous posts on regular basis or
(ii) With six years service in the grade rendered after appointment thereto on regular basis in the pay band- 2 -Rs.5,200-20,200/- with Grade Pay of Rs.2800/- (pre-revised scale) or equivalent in the parent cadre/department (or)
(iii) With ten years service in the grade rendered after appointment thereto on regular basis in the pay band-2 of Rs.5200-20,200/- with grade pay of Rs.2400/- or equivalent in the parent cadre/department and
 - b. Possessing the following educational qualification and experience:-

Essential:-

Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as a medium of examination at the degree level (or)

Master's Degree of a recognized University in English with Hindi as a compulsory or Elective subject or as a medium of examination at the degree level (or)

Master's Degree of a recognized University in any subject other than Hindi or English with Hindi medium and English as a compulsory or elective subject or as a medium of examination at the degree level (or)

Master's Degree of a recognized University in any subject other than Hindi or English with English medium and Hindi as a compulsory or elective subject or as a medium of examination at the degree level (or)

Master's Degree of a recognized University in any subject other than Hindi or English with English with Hindi and English as Compulsory (or) Elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level. And

Recognised Diploma or Certificate course in translation from Hindi to English and vice-versa or two years experience of translation work from Hindi to English and vice-versa in in Central or State Government Office, including Government of India Undertakng.

NOTE - 1: Period of deputation (including Short-term contract), including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisations or department of the Central Government shall ordinarily not exceeding three years. **The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years** as on the closing date of receipt of applications.

NOTE -2: For the purpose of appointment on deputation (including short-term contract) basis, the service rendered on a regular basis by an Officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pat scale and where this benefit will extend only for the post(s) for which that grade pay or pay sales in the normal replacement grade without any upgradation.

1. The terms and conditions of the candidates selected for appointment on deputation basis will be governed, as laid down in Government of India, DOPT OM No.6/8/2009-Estt dated 17.06.2010 as amended from time to time.
2. The period of deputation will be initially for a period of **Three Years**. The maximum age limit for appointment on deputation shall not be exceeding 56 (Fifty Six) years as on the closing date of receipt of application.
3. Applications of Officials who are eligible and are willing to be considered for appointment on deputation basis and who can be relieved immediately after selected may be forwarded through proper channel along with their attested copies of ACR /APAR dossiers for the preceding five years and Vigilance Clearance Certificates so as to reach the Dy. Director General of Forests (Central), Ministry of Environment, Forest and Climate Change, Regional Office, 1st Floor, Additional Office Block of GPOA, Shastri Bhawan, Haddows Road, Nungambakkam, Chennai - 600 006.

4. The receipt of complete application form in the prescribed format (Annexure -I) for deputation should reach this Office **within 30 days** from the date of publication of this Advertisement in the Employment News. Applications without the recommendations of the Parent Office/ Department, incomplete applications and applications received after the last date or without ACR/APAR dossiers/ Vigilance Clearance will not be entertained.
5. **The Candidates, after joining the post on deputation basis would be liable to serve the organization for the said period and would not be relieved before the expiry of the deputation period.**
6. Only the candidature of those employees who can be spared on deputation for the specified period shall be forwarded by their parent department.

(के कार्तिकेयन/ K. KARTHIKEYAN)
सहायक वन महानिरीक्षक एवं कार्यालयाध्यक्ष / AIGF & H.O.O.

Copy to:

1. The Deputy Inspector General of Forests, ROHQ, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhawan, Jor Bhag Road, New Delhi - 110 003.
2. Senior Technical Director, NIC, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhawan, Jor Bhag Road, New Delhi - 110 003.

With a request that the circular may kindly be uploaded in the website of MoEFCC.

3. All integrated Regional Offices of MoEF&CC, Government of India
4. All Ministries/Departments of Government of India, Shastri Bhawan, Chennai for circulation.
5. The CDDO, RO(SEZ), WCCB, Rajaji Bhawan, Chennai
6. Notice Board.

APPLICATION FOR THE POST OF ASSISTANT/ JUNIOR HINDI TRANSLATOR (ON DEPUTATION)

1	Name & Address (In Block Letters) With Contact Number/ e-mail Address				Self Attested Passport Size Photograph	
2	Date of Birth					
3.	Date of retirement under Central/State Government Rules					
4	Educational Qualification					
5	Details of employment in Chronological order					
	Office/Institution	Post Held	From	To	Scale of Pay & Existing basic pay	Nature of duties, experience detail
6	Are you in revised scale of pay? If yes, give the date from which revision took place and indicate the pre-revised scale					
7	Total emoluments per month drawn in the actual scale of pay attached to the post					
8.	Additional information, if any, which you would like to mention in support of your suitability for the post					
	a. Additional Academic Qualification					
	b. Professional Training					
	c. Working experience over and above the prescribed in vacancy circular					

I do hereby declare that statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the Competent Authority.

Place:

Candidate's Signature

Date:



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F.No.14011/ROSEZ/Estt-Rectt/2023

Dated: 15.11.2023

1251

EMPLOYMENT NOTIFICATION NO.04/2023

It is proposed to fill up the following posts in the Regional Office, Ministry of Environment, Forest and Climate Change (Erstwhile IRO, MoEFCC, Chennai) from amongst officials of Central/State Governments purely on Deputation basis. Application are invited within 30 days of publication of this Advertisement.

S.No.	Name of the Post	No. of Post	Level in Pay Matrix/Pay Band and Grade Pay
1.	Assistant	01 Post	Level 6 in the Pay Matrix of CCS Revised Pay Rules, 2016 (Rs.35,400-Rs.112400)
2.	Junior Hindi Translator	01 Post	Level 6 in the Pay Matrix of CCS Revised Pay Rules, 2016 (Rs.9300-34800+GP Rs.4200/-)

The Other details regarding educational qualifications, terms and conditions, period of deputation, age limit etc are given in the vacancy circular available in MoEFCC's website at (<http://envfor.nic.in/advertisements>). The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

The application in the prescribed proforma (Annexure available in the website of MoEFCC) complete in all respects may be sent to the Dy. Director General of Forests (Central), Regional Office, Ministry of Environment, Forest & Climate Change, 1st Floor, Additional Office Block for GPOA, Shastri Bhawan, Haddows Road, Nungambakkam, Chennai - 600 006.

(के कार्तिकेयन/ K. KARTHIKEYAN)
सहायक वन महानिरीक्षक एवं कार्यालयाध्यक्ष / AIGF & H.O.O.

14.11.23