

F.No.III-19/2023-NZP/UDC/981-984
Government of India
National Zoological Park
Mathura Road , New Delhi
Ph: 011-24359825

VACANCY NOTICE

Sub: Filling up the post of Upper Division Clerk in the National Zoological Park,
New Delhi.

Applications are invited from suitable candidates for filling up one post of Upper Division Clerk in the National Zoological Park, New Delhi by deputation basis in the level 4 in the pay matrix Rs. 25500-81100/-) (Non Gazetted Group 'C') who can be relieved in the event of their selection, duly forwarded through proper channel in the prescribed Proforma to the Director, National Zoological Park, New Delhi-110003 within ten days from the date of its publication.

The eligibility criteria, Qualifications, Experience etc, required for the post is indicated in Annexure-I and proforma for the Application is in Annexure-II.

Director, NZP

Encl: Annexure I and II

Distribution:

1. All Ministries/Central Govt. Offices
2. Website of Ministry/NIC - with a request to upload the vacancy notice in www.moef.gov.in
3. Website of NZP /NIC (Shri Sameer Pandey) - to upload the vacancy notice in www.nzpnewdelhi.gov.in
4. Notice Board of NZP

Details of the eligibility conditions etc. for the post of Upper Division Clerk (UDC) in the National Zoological Park (NZP) New Delhi.

1. Name of the post : Upper Division Clerk
2. Number of vacancy : 01 (one)
3. Classification of the post : General Central Service, Group-C
Non- Gazetted, Non Ministerial
4. Scale of Pay : Rs. 25500-81100 (Revised)
In Level-4
5. Method of Recruitment : Transfer by Deputation
6. Eligibility conditions
Deputation

Officers of the Central Government,

(i) holding analogous posts on regular basis in the grade; or

(ii) with eight years' regular service in the grade of Lower Division Clerk in level 2 in the pay matrix (19900 – 63200) (Revised)

Note1: The departmental officers in the feeder grade who are in direct line of promotion will not be eligible for consideration for appointment on deputation and similarly, deputationist shall not be eligible for appointment by promotion.

Note2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or same other organization or department of the Central Government shall ordinarily not exceed three years.

Note3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Proforma for application for the post of Upper Division Clerk (UDC) in the National Zoological Park (NZP), New Delhi

1. Name and address (in block letters) :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central/
State Government Rules :
4. Educational Qualifications :
5. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.
6. Nature of present employment
7. Additional information, if any, which you would like to mention in support of your suitability for the post.

I have carefully gone through the vacancy circular/advertisement and I am well aware that the curriculum vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Address:

Date :

Countersigned

(Employer with seal)

I here by declare that the above particulars are correct and true to the best of my knowledge and belief. " I, _____ undertake that in the event of my selection, to the post of Upper Division Clerk in the National Zoological Park, New Delhi, on deputation basis, I will not withdraw my candidature."

Signature of the candidate

Place:

Date:

Note: No column of the proforma should be left blank. Incomplete applications are liable to be rejected.