

File No. 8/10/2020-21/EI  
Government of India  
Ministry of Environment, Forest & Climate Change  
(Statistics Division)

**HIRING of Two Consultants in the MINISTRY OF ENVIRONMENT, FOREST  
& CLIMATE CHANGE**

The Ministry of Environment, Forests and Climate Change (MoEFCC) invites applications from willing persons for (i) One Consultant (Statistical Analyst) @ Rs. 80, 000/- per month (ii) One Consultant(Sustainable Development) @ Rs. 1,00,000/- per month on contract basis for a period of 12 months.

- For Consultant (Statistical Analyst), applicant should be an Indian Citizen having Recognized Masters' Degree in Statistics/Econometrics/Economics Mathematics with Environment Specilization/Geo Statistics/Data Science or equivalent with minimum of 5 years of experience of working with government, academic and non-governmental organizations in India in the field of environment, sustainable development, natural resources management, statistical research. P.hD holders in the relevant field will get preference.

Maximum age limit is 40 years as on 01.01.2025.

- For Consultant (Sustainable Development) in Statistics Division, applicant should be an Indian Citizen having Recognized Masters' Degree in in Statistics/Econometrics/Economics/ Geo Statistics/Environment Science or B.Tech in Computer Science/ Information Technology/ Environmental Engineering or equivalent with minimum of 7 years of experience of working with government, academic and non-governmental organizations in India in the field of environment, sustainable development, natural resources management etc. PhD holders in the relevant field will get preference.

Maximum age limit is 45 years as on 01.01.2025.

2. For the details regarding eligibility, job requirement and terms & conditions, prescribed format for submitting applications, please visit this Ministry's website [www.moef.gov.in](http://www.moef.gov.in)
3. Ministry/Department reserves the right to call any number of applicants for interview based on essential and desirable qualification and experience of the applicant.
4. Willing persons, who meet the criteria may submit their application latest by 21 days from the date of publishing of this Advertisement in the Employment News by (i) online mode at [stats-moef@gov.in](mailto:stats-moef@gov.in) (essential) or (ii) In physical mode at the following address:

O/o DDG (Stats),  
Ministry of Environment, Forest and Climate Change,  
Statistics Division, Room No. A-655  
Indira Paryavaran Bhawan, Jorbagh,  
New Delhi-110003  
Tele. No. 011-20819217

File No. 8/10/2020-21/EI  
Government of India  
Ministry of Environment, Forest & Climate Change  
(Statistics Division)

Indira Paryavaran Bhawan,  
Jor Bagh, New Delhi

**Advertisement for Hiring of Consultant in Statistics Division**

Applications in the prescribed proforma (as per Annexure I to the advertisement) are invited from eligible candidates for filling up of posts of Consultant in the Statistics Division of the Ministry of Environment, Forest & Climate Change, New Delhi, as per details given below:

1. Name of the Post:- **Consultant (Statistical Analyst)** in the Statistics Division of the Ministry of Environment, Forest & Climate Change, New Delhi

1.	Name of the Post	Consultant Statistical Analyst-01
2.	Period of Consultancy Period of engagement/Tenure	The initial tenure of engagement for a person as Consultant would be upto a period of three years (1+1+1) subject to performance and presence of the professional in the Division being highly useful. Continuation of the Consultant beyond three years for upto additional two years will be considered on case to case basis with the approval of the competent authority.
3.	Nature of Duties For Consultant Statistical Analyst	a. Involve in collection and compilation of data from various Divisions/Ministries regarding Environmental Statistics. b. Coordination with MoSPI on data related matters. Compilation of data from several divisions of the Ministry on EnviStats, SDGs, etc. c. Identifying the problems regarding methodology, data sources of environmental data followed in the international context. d. Engagement in updating Indian data on International Platforms. e. Identifying the relevant Indian data sets and their relationship with global datasets and how Indian data differs from global standards f. Studying National Environmental Reports and identifying the discrepancies. g. Analysis of Global Indices like Environmental Performance Index, Climate Change Performance Index and analysis of data used by them, h. Review technical documents in respect of environmental statistics and their applications, including the UN documents and provide inputs as required. Prepare discussion papers, technical reports etc correlating with these aspects

		<p>i. Analysis of Global Index related to environment and climate change.</p> <p>j. Other tasks assigned from time to time.</p>
4.	Job Location	Ministry of Environment, Forest & Climate Change, New Delhi.
5.	Qualification & other Criteria.	<p><b>Education Qualifications</b></p> <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>Masters' Degree in Statistics/Econometrics/Economics/Mathematics with Environment Specilization/Geo Statistics/Data Science or equivalent</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>PhD holders in the relevant field will get preference.</li> </ul> <p><b>Minimum Experience:</b></p> <ul style="list-style-type: none"> <li>Minimum 5 years of experience of working with government, academic and non-governmental organizations in India in the field of environment, sustainable development, natural resources management, statistical research.</li> <li>Experience in environmental accounts and economics is preferred.</li> </ul> <p><b>Skills :-</b></p> <ul style="list-style-type: none"> <li>Good writing skills and the ability to explain technical terms in a non-technical language in English; Excellent communication, analytical, drafting and reporting skills in English</li> <li>Knowledge of languages R and Python with experience in large scale data preferably ecological data sets</li> </ul>
6.	Remuneration Entitlement:	<p>&amp;Rs.80,000/- per month.</p> <p>Other Entitlements Allowances:</p> <p>The Consultant shall not be entitled to any allowance such as Dearness Allowance, Residential Telephone, Residential Accommodation, Personal Staff, CGHS, Medical Reimbursement etc.</p>

		<p>Leave: (a) The consultant shall be eligible for 8 days leave in a single year of Consultancy;</p> <p>(b) The leave shall accrue to them on completed month basis calculated from their date of joining on pro-rata basis;</p> <p>(c) The consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro-rata basis);</p> <p>(d) Un-availed leave in tenure of single year cannot be carried forward to next tenure of 1 year.</p> <p>(e) The intervening Saturday, Sunday or Gazetted Holidays during a spell of leave not be counted against the 8 leaves.</p> <p>Increment: The consultant shall be entitled to 8% annual increase in their remuneration subject to recommendation/satisfactory report by Divisional Head. No TA / DA shall be admissible for interview/ joining the assignment or on its completion.</p> <p>Normally, the Consultant will not be allowed foreign travel at Government expenses. In exceptional circumstances, Secretary may allow foreign travel in public interest.</p> <p>The consultant shall be allowed TA, DA and hotel accommodation in connection with the official work as per the provisions of SR 190. Travelling allowance may be allowed in 2nd AC, travel charges through taxi on actual basis for travel within the city, food bill upto Rs. 500/- per day and hotel charges upto Rs. 2000/- per day, subject to the actual.</p> <p>Attendance and working days: (a) The working hours of the professional shall be same as regular Government employee working in MOEF&amp;CC. No extra remuneration shall be allowed for working beyond office hours Saturdays/Sundays/Gazetted holidays. Compensatory leave in such cases shall be at the discretion of the Divisional Head of the concerned Division. (b) The attendance shall be marked in the Biometric system by the Consultant.</p>
7.	Conflict of Interest and Confidentiality	<p>Conflict of Interest:-</p> <p>(a) The Consultant shall be expected to display utmost honesty, secrecy, sincerity and good conduct while discharging his/her duties. In case services of Consultants found in conflict with interests of Government or unsatisfactory, his/her engagement will be liable for discontinuation without assigning any reason;</p> <p>(b) During the period of assignment with MOEFCC, the Consultant would be subject to the provisions of the Indian</p>

		<p>Official Secrets Act, 1923 and will not divulge any information gathered by him during the period of his assignment to anyone who is not authorized to know the same.</p> <p>(c) Selected candidates shall provide integrity certificate from 2 references known to them.</p> <p>(d) A self-undertaking shall be provided by the candidate to the effect that he/she has no criminal record or criminal case in any court is pending against them.</p> <p>(e) The consultant may not, except with the prior approval of competent authority in writing, in the bona-fide discharge of duties, publish a book or research paper or a compilation of articles or participate in a radio/TV broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.</p> <p>(f) The Consultant engaged by the MoEFCC shall in no case represent or give opinion or advice to others in any matter which is contrary to the stated position of Government of India. Any violation may lead to discontinuation of engagement.</p> <p>In addition to the above, the service conditions of the consultant will be governed under the guidelines of the Ministry in this regard and as amended from time to time. As the posts are temporary in nature and purely contractual, in no case, any request for promotion of a candidate shall be entertained.</p>
8.	Other Conditions	<p>(i) The appointment of consultant would be on full time basis and they would not be permitted to take up any other assignment during the period of consultancy with the MoEFCC.</p> <p>(ii) The appointment of consultants is of a temporary (non-official) nature and the appointment can be cancelled at any time by the Ministry without assigning any reason. MoEF&amp;CC shall have powers to terminate any or all the professionals at any time without assigning any reason, with the approval of the Secretary (EF&amp;CC)</p>
9.	How to apply	Interested applicants may submit application indicating their interest in working for the Ministry of Environment, Forest and Climate Change as per proforma given in Annexure I along with self-attested documentary proof
10.	Selection Procedure	Interview
11.	Age Limit	The maximum age limit for Consultants shall be 40 years as on 01.01.2025.
12.	Last Date for receiving application on	21 days from the date of publication of Advertisement in Employment News

13.	Application should reach to	email to stats-moef@gov.in (essential) or O/o DDG (Stats), Ministry of Environment, Forest and Climate Change, Statistics Division, Room No. A-655 Indira Paryavaran Bhawan, Jorbagh, New Delhi-110003, Tele. No. 011-20819217
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File No. 8/10/2020-21/EI  
Government of India,  
Ministry of Environment, Forest and Climate Change  
(Statistics Division)

Indira Paryavaran Bhawan,  
Jor Bagh, New Delhi

**Advertisement for Hiring of Consultant in Statistics Division**

Applications in the prescribed proforma (as per Annexure I to the advertisement) are invited from eligible candidates for filling up of posts of Consultant in the Statistics Division of the Ministry of Environment, Forest & Climate Change, New Delhi, as per details given below:

1. Name of the Post:- **Consultant (Sustainable Development)** in the Statistics Division of the Ministry of Environment, Forest & Climate Change, New Delhi

1.	Name of the Post	Consultant Sustainable Development-01
2.	Period of Consultancy Period of engagement/Tenure	The initial tenure of engagement for a person as Consultant would be upto a period of three years (1+1+1) subject to performance and presence of the professional in the Division being highly useful. Continuation of the Consultant beyond three years for upto additional two years will be considered on case to case basis with the approval of the competent authority.
3.	Nature of Duties For Consultant Sustainable Development	<ol style="list-style-type: none"><li>a. Overall work related to Sustainable Development Goals</li><li>b. Finalisation of SDG indicators, engagement with MoSPI on SDG meetings.</li><li>c. Study of development approaches in alignment with sustainability and Climate Goals</li><li>d. Analysis of various information related to SDGs and GHG emissions through data analytics and programming.</li><li>e. Analysis to provide insights for planning and budgeting strategies to support just transitions and examining and applying data sources of international and national datasets related to Climate, development, economics and associated areas.</li><li>f. Examining interlinkages amongst climate, environmental and econometric models and study of policy effectiveness</li><li>g. Understand the computation of GHG emissions and their Linkages to technologies deployed, Study of factors which prevent innovation, their deployment and/or up-scaling.</li><li>h. Analyzing relationships of environmental indicators with national accounts and economics to help provide inputs for technical analyses and insights for policy</li><li>i. To coordinate activities of the Statistics Divisions in the above aspects and act as a link between MOEFCC,</li></ol>

		<p>other ministries ,scientific institutions and stakeholder groups for performing various tasks;</p> <p>j . Prepare discussion papers, technical reports etc correlating with these aspects</p> <p>k . Analysis of Global Index related to environment and climate change.</p> <p>l . Other tasks assigned from time to time.</p>
4.	Job Location	Ministry of Environment, Forest & Climate Change, New Delhi.
5.	Qualification & other Criteria.	<p><b>Educational Qualifications:</b></p> <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Masters’ Degree in Statistics/Econometrics/Economics/Geo-Statistics/Environment Science or B.Tech in Computer Science/ Information Technology/ Environmental Engineering or equivalent</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• M.Tech/ PhD holders in the relevant field is desirable.</li> </ul> <p><b>Minimum Experience:</b></p> <ul style="list-style-type: none"> <li>• Minimum 7 years of experience of working with government, academic and non-governmental organizations in India in the field of environment, sustainable development, natural resources management, etc.</li> </ul> <p><b>Desirable Experience</b></p> <ul style="list-style-type: none"> <li>• Candidates with good knowledge of India and its climate change/energy and overall environmental related challenges and priorities including its commitment to various environment related Multilateral Agreements would be preferred.</li> <li>• Candidates having strong professional experience and knowledge about indicators and data in connection with climate change, environment and sustainable development and environmental accounts, economic geography and economics and /or statistics would be preferred.</li> <li>• Candidates having more than two years of experience in data analytics/SDGs etc. in Government/PSUs will be given preference.</li> </ul>



		<p><b>Skills :-</b></p> <ul style="list-style-type: none"> <li>• Good writing skills and the ability to explain technical terms in a non-technical language in English; excellent communication, analytical, drafting and reporting skills in English.</li> <li>• Candidates with experience in cleaning and processing of satellite and other remote sensing data would be preferred.</li> <li>• Candidates with aptitude/expertise/ and experience in understanding and applying modelling used for environmental datasets other applicable techniques are desirable. Those with exposure to large scale data processing would be preferred.</li> <li>• A good ability to examine technical papers and reports for data analysis and application in connection with policy.</li> <li>• Candidates with knowledge of programming languages would be preferred.</li> </ul>
6.	Remuneration Entitlement:	<p>&amp;Rs. 1,00,000/- per month.</p> <p>Other Entitlements Allowances:</p> <p>The Consultant shall not be entitled to any allowance such as Dearness Allowance, Residential Telephone, Residential Accommodation, Personal Staff, CGHS, and Medical Reimbursement etc.</p> <p>Leave: (a) The consultant shall be eligible for 8 days leave in a single year of Consultancy;</p> <p>(b) The leave shall accrue to them on completed month basis calculated from their date of joining on pro-rata basis;</p> <p>(c) The consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro-rata basis);</p> <p>(d) Un-availed leave in tenure of single year cannot be carried forward to next tenure of 1 year.</p> <p>(e) The intervening Saturday, Sunday or Gazetted Holidays during a spell of leave not be counted against the 8 leaves.</p> <p>Increment: The consultant shall be entitled to 8% annual increase in their remuneration subject to recommendation/satisfactory report by Divisional Head. No TA / DA shall be</p>

		<p>admissible for interview/ joining the assignment or on its completion.</p> <p>Normally, the Consultant will not be allowed foreign travel at Government expenses. In exceptional circumstances, Secretary may allow foreign travel in public interest.</p> <p>The consultant shall be allowed TA, DA and hotel accommodation in connection with the official work as per the provisions of SR 190. Travelling allowance may be allowed in 2nd AC, travel charges through taxi on actual basis for travel within the city, food bill upto Rs. 500/- per day and hotel charges upto Rs. 2000/- per day, subject to the actual.</p> <p>Attendance and working days: (a) The working hours of the professional shall be same as regular Government employee working in MOEF&amp;CC. No extra remuneration shall be allowed for working beyond office hours Saturdays/Sundays/Gazetted holidays. Compensatory leave in such cases shall be at the discretion of the Divisional Head of the concerned Division. (b) The attendance shall be marked in the Biometric system by the Consultant.</p>
7.	Conflict of Interest and Confidentiality	<p>Conflict of Interest:-</p> <p>(a) The Consultant shall be expected to display utmost honesty, secrecy, sincerity and good conduct while discharging his/her duties. In case services of Consultants found in conflict with interests of Government or unsatisfactory, his/her engagement will be liable for discontinuation without assigning any reason;</p> <p>(b) During the period of assignment with MOEFCC, the Consultant would be subject to the provisions of the Indian Official Secrets Act, 1923 and will not divulge any information gathered by him during the period of his assignment to anyone who is not authorized to know the same.</p> <p>(c) Selected candidates shall provide integrity certificate from 2 references known to them.</p> <p>(d) A self-undertaking shall be provided by the candidate to the effect that he/she has no criminal record or criminal case in any court is pending against them.</p> <p>(e) The consultant may not, except with the prior approval of competent authority in writing, in the bona-fide discharge of duties, publish a book or research paper or a compilation of articles or participate in a radio/TV broadcast or contribute an article or anonymously or pseudonymous in the name of any</p>

		<p>other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.</p> <p>(f) The Consultant engaged by the MoEFCC shall in no case represent or give opinion or advice to others in any matter which is contrary to the stated position of Government of India. Any violation may lead to discontinuation of engagement.</p> <p>In addition to the above, the service conditions of the consultant will be governed under the guidelines of the Ministry in this regard and as amended from time to time. As the posts are temporary in nature and purely contractual, in no case, any request for promotion of a candidate shall be entertained.</p>
8.	Other Conditions	<p>(i) The appointment of consultant would be on full time basis and they would not be permitted to take up any other assignment during the period of consultancy with the MoEFCC.</p> <p>(ii) The appointment of consultants is of a temporary (non-official) nature and the appointment can be cancelled at any time by the Ministry without assigning any reason. MoEF&amp;CC shall have powers to terminate any or all the professionals at any time without assigning any reason, with the approval of the Secretary (EF&amp;CC)</p>
9.	How to apply	Interested applicants may submit application indicating their interest in working for the Ministry of Environment, Forest and Climate Change as per proforma given in Annexure I (as per latest guidelines of MoEFCC) along with self-attested documentary proof
10.	Selection Procedure	Interview
11.	Age Limit	The maximum age limit for Consultants shall be 45 years as on 01.01.2025.
12.	Last Date for receiving application on	21 days from the date of publication of Advertisement in Employment News
13.	Application should reach to	<p>Email to stats-moef@gov.in (essential)</p> <p>or</p> <p>O/o DDG (Stats),  Ministry of Environment, Forest and Climate Change,  Statistics Division, Room No. A-655  Indira Paryavaran Bhawan, Jorbagh,  New Delhi-110003  Tele. No. 011-20819217</p>

**Annexure-I**

**Application format for appointment as Consultant Data Analytics, Statistical Analyst or Consultant Sustainable Development in Statistics Division (Pl mention any one category clearly when applying ) in the Ministry of Environment, Forest and Climate Change**

**(Separate applications are to be filled for each post if an applicant is applying for more than one post/category)**

Paste Photo here
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1. Name:
2. Father's Name:
3. Date of Birth:
4. Domicile:
5. Nationality:
6. Mailing Address (With Telephone/Mobile No. and e-mail address):
7. Permanent Address:
8. Essential Educational Qualification:

S. No.	Course	Subject	University/Institute	Year of Passing	Division/Class

9. Desirable Educational Qualification:

S. No.	Course	Subject	University/Institute	Year of Passing	Division/Class

10. Essential Work Experience:

S. No.	Organization/Institute	Period From To	Post held	Nature of Work	Remarks

11. Desirable Work Experience:

S. No.	Organization/Institute	Period From To	Post held	Nature of Work	Remarks

12. Details of courses/ training programmes attended, if any:

13. Details of publication, if any:

14. Languages known:

15. No of years of experience of working with government/academic organizations in India in the field of environment, sustainable development, natural resources management:

16. Documents to be attested (Self attested):

- PhD Certificate (if any)
- Masters' Degree Certificate (if applicable)
- Bachelor's Degree Certificate (if applicable)
- Experience Certificates
- Age proof

17. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if need be:

**Undertaking:**

I hereby certify that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified/terminated from the contract.

(Signature of Candidate)

## Annexure-II

### **Terms of Reference for engagement of all Two categories of Consultants -**

#### **Precise Statement of Objectives:-**

The Disciplines and the domains where engagement of Consultant is required has been indicated in the essential and desirable qualifications and experience specified above

#### **Outline of the tasks to be carried out:-**

Details of work required to be carried out/specific tasks/activities to be assigned to Consultant have been specified.

#### **Schedule for completion of tasks:-**

This is to be linked to specific outputs like reports and the time frame of publications for which data is to be analysed and collated. It would be ensured this should be framed in such a manner that both the time frame for the jobs as well as the deliverables are clearly identified and are amenable to periodic monitoring over the duration of the assignment..

#### **The support of inputs to be provided by MoEFCC to facilitate the Consultancy: -**

Statistical Adviser would be the reporting authority responsible for the outputs. MoEFCC is to provide support like logistics, software, computer, seating space, stationary etc.

#### **The final outputs that will be required of the Consultant at the end of the consultancy period should be specified.**

These are data, reports, quality assurance guidelines, meta data and material for dissemination of statistics.

**(Signature of Division Head)**