



भारत सरकार

GOVERNMENT OF INDIA

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय

MINISTRY OF ENVIRONMENT, FORESTS & CLIMATE CHANGE

क्षेत्रीय कार्यालय/ Regional Office

1stFloor, Additional Office Block for GPOA, Shastri Bhawan, Haddows Road
Nungambakkam, Chennai –600 006, Email : ro.moefccc@gov.in



फ.सं/F.no.A-14011/ROSEZ/Estt-Recrt/ 2022 / 89

दिनांक/Dated the 22nd January 2025

VACANCY CIRCULAR No.01/2025

Applications in the prescribed format are invited for filling up the following post at the Regional Office, Ministry of Environment Forest and Climate Change, Chennai, purely on Deputation basis.

I. Assistant – (01) Post (On Deputation)

1. **Name of the Post: Assistant**
2. **Scale of Pay** : Level 6 in the Pay Matrix of CCS Revised Pay Rules, 2016
[Rs.35400/- -Rs.112400/-]
3. Officers of the Central Government or State Government or Union Territories or Autonomous or Statutory organization or Public Sector Undertakings or University or Recognized Research Institution:
 - (a)(i) Holding Analogous posts on a regular basis; or
 - (ii) with six years service in the grade rendered after appointment thereto on regular basis in the pay Level 5, Rs.29200-92300/- in the Pay Matrix or equivalent in the parent cadre/department; (Or)
 - (iii) with ten years service in the grade rendered after appointment thereto on regular basis in the pay Level 4, Rs.25500-81100/- in the Pay matrix or equivalent in the parent cadre/department; and
 - (b) Possessing the following educational qualification:-
Essential Qualification :-
 - (i) Bachelor's degree from a recognized University/Institute.
 - (ii) Two Years experience in establishment and administrative matters.

Note 1: The departmental Upper Division Clerk in Level-4 Rs.25500-81,100/- in Pay Matrix with 10 years of regular service in grade and having the educational qualification and experience prescribed for considering appointment on deputation basis is considered along with outsiders. If the departmental candidate is selected for appointment to the post, it shall be treated as having been filled by promotion.

Note:2 Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

1. The terms and conditions of the candidates selected for appointment on deputation basis will be governed, as laid down in Govt. of India, DoPT O.M No.6/8/2009-Estt dated 17.6.2010, as amended from time to time.
2. The period of deputation will be initially for a period of **three years**. The maximum age limit for appointment of deputation shall not be exceeding 56 (fifty six) years as on the closing date of receipt of application.
3. Applications of officials who are eligible and are willing to be considered for appointment on deputation basis and who can be relieved immediately after selection may be forwarded through proper channel along with their attached copies of ACR dossiers/APARs for the preceding Five years and Vigilance Clearance certificates so as to reach the Dy. Director General of Forests (Central), Ministry of Environment Forest & Climate Change, Regional Office, 1st Floor, Additional Office Block For GPOA, Shastri Bhawan, Haddows Road, Nungambakkam, Chennai-600 006.
4. The receipt of complete application form in the prescribed format (Annexure-I) for deputation should reach this office **within 45 days** from the date of publication of this advertisement in Employment News. Applications without the recommendations of the Parent office/ Department, incomplete applications and applications received after the last date or without ACR dossiers /APARs/Vigilance clearance will not be entertained.
5. **The Candidates after joining the post on deputation basis would be liable to serve the organization for the said period and would not be relieved before the expiry of the deputation period.**
6. Only candidature of those employees who can be spared on deputation for the specified period shall be forwarded by their parent department.

Signed by Karthikeyan

Karuppiah

Date: 22-01-2025 09:53:29

(के. कार्तिकेयन /K.Karthikeyan)

सहायक वन महा निरीक्षक & कार्यालयाध्यक्ष

Assistant Inspector General of Forest (C) & Head of Office.

प्रति/Copy to,

1. The Dy. Inspector General of Forests, ROHQ, Ministry of Environment Forest and Climate Change, Indira Paryavaran Bhawan, JorBagh Road, New Delhi-110 003.

2. Senior Technical Director, NIC, Ministry of Environment Forest and Climate Change, IndiraParyavaranBhawan, JorBagh Road, New Delhi-110 003 ----- ***With a request that the Circular may kindly be uploaded in the website of MOEF&CC.***
3. All Regional offices of MOEF&CC, Govt. of India
4. All Ministries/Departments of Govt. of India, Shastri Bhawan, Chennai for circulation.
5. The CDDO, RO(SEZ), WCCB, Rajaji Bhawan, Chennai
6. Notice Board.

Annexure -I

Application for the post of 'Assistant (on Deputation)'

1.	Name & Address (in Block letters) with contact number/email address					Affix Self attested Passport Size Photograph	
2.	Date of Birth						
3.	Date of retirement under Central/State Govt. Rules						
4.	Educational Qualification						
5.	Details of Employment in chronological Order						
	Office/ Institution	Post Held	From	To	Scale of Pay & existing basic pay	Nature of Duties/ Experience in Detail	
6.	Are you in revised scale of pay? If yes give the date from which revision took place and indicate the pre-revised scale.						
7.	Total emoluments per month drawn in the actual scale of pay attached the post						
8.	Additional information if any, which you would like to mention in support of your suitability for the post						
	i. Additional Academic qualification						
	ii. Professional Training						
	iii. Working experience over and above						

	prescribed in the vacancy circular	
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I do hereby declare that statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect or incomplete or ineligibility being detected at any time before or after selection / interview, my candidature is liable to be rejected. I shall be bound by the decision of the competent authority.

Candidate's Signature

Place:

Date:



सत्यमेव जयते

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F.no.A-14011/ROSEZ/Estt-Recrt/2022/Vol-8 /88

Dated the 22nd January 2025

Employment Notification No.01/2025

It is proposed to fill up the following post in the Regional Office, Ministry of Environment Forest and Climate Change, Chennai from amongst officials of Central/State Governments purely on **Deputation** basis. Applications are invited within 45 days of publication of this advertisement.

S.no.	Name of the Post	No. of Post	Level in Pay Matrix/ Pay Band & Grade Pay
1	Assistant	01 Post	Level 6 in the Pay Matrix of CCS Revised Pay Rules, 2016 [Rs.35400/- -Rs.112400/-]

The other details, regarding educational qualifications, terms and conditions, period of deputation, age limit etc., are given in the vacancy circular available in the MOEF&CC's website at (<http://envfor.nic.in/advertisements>). The maximum age limit for appointment by deputation shall not be exceeded 56 years as on the closing date of receipt of applications.

The application in the prescribed Proforma, (Annexure available in the website of MoEFCC) complete in all respects may be sent to the Deputy Director General of Forests (Central), Regional Office, Ministry of Environment Forest & Climate Change, 1st Floor, Additional Office Block For GPOA, Shastri Bhawan, Haddows Road, Nungambakkam, Chennai-600 006.

Signed by Karthikeyan

Karuppiah

Date: 22-01-2025 09:54:39

(के. कार्तिकेयन/K.Karthikeyan)

सहायक वन महा निरीक्षक/कार्यालयाध्यक्ष /AIGF& HOO